

Installing Microsoft Teams:

Microsoft Teams may be used by some teachers at the college. It is best to be prepared by having it installed.

1. Visit the website: <https://products.office.com/en-us/microsoft-teams/>
2. Select 'Start using Microsoft Teams'
3. Select 'Downloads'
4. Select the download that matches your computer type (for Windows, most computers are 64-bit)
5. After the file downloads, open it to complete the installation
6. If asked to login, use your CEWA email address and password